



पश्चिम बंगाल पश्चिम बंगाल WEST BENGAL

85AB 504076

### Memorandum of Understanding (MOU)

THIS AGREEMENT is made on this 10th day of July, 2023

#### AMONG THE FOLLOWING COLLEGES

1. Lalbaba College, 323 (Formerly 117) G.T.Road, Belur, Howrah-711202, represented by its Principal Dr. Sanjay Kumar.
2. Maharaja Srischandra College, 20 Ramkanto Bose Street, Kolkata- 700003, represented by its Principal Dr. Shyamal Kumar Chakraborty.
3. Ramakrishna Sarada Mission Vivekananda Vidyabhavan, 33, Sree Maa Sarada Sarani, DumDum, Kolkata-700055, represented by its Authorised signatory Dr. Kabita Nath (HOD dept. of Economic) (Convenor of Academic Sub-Committee).

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4. Sarsuna College, 4/HB/A, Ho-Chi-Minh Sarani, Sarsuna Upanagari, Sarsuna, Kolkata 700061, represented by its Authorised signatory Mrs. Prashasti Bhattacharyay (IQAC Coordinator).
5. Savitri Girls' College, 13 Muktaram Babu Street, Kolkata 700007, represented by its Principal Dr. Sk. Mahammad Ali.
6. Umeschandra College, 13 Surya Sen Street, Kolkata 700012, represented by its Principal Dr. Md. Tofazzal Haque.
7. Ramsaday College, College More, Amta, Howrah - 711401, represented by its Principal Dr. Deb Kumar Mukherjee.
8. Women's College, Calcutta, P-29, Kshirode Vidya Vinode Avenue, Kol- 700003 represented by its Principal Dr. Anupama Chowdhury.
9. Hiralal Bhakat College, Nalhati, Birbhum, West Bengal, Pin Code - 731220, represented by its Authorised signatory Mr. Partha Chattopadhyay (Librarian).
10. Bhairab Ganguly College, Feeder Road, Belgharia, Kolkata - 700056, represented by its Authorised signatory Dr. Dhananjay Halder (IQAC Coordinator).
11. Deshabandhu Mahavidyalaya, Chittaranjan-713331 Paschim Bardhaman West Bengal, represented by its Authorised signatory Samayita Dutta (Librarian).
12. Nistarini College, D.B.Road, Purulia 723101, represented by its Authorised signatory Mousumi Mahato (Librarian).
13. Sovarani Memorial College, Jagatballavpur, Howrah - 711408, represented by its Principal Dr. Kalyan Kumar Mondal.

Hereinafter individually referred to as "The Party" and jointly referred to as "The Parties":  
 DESIROUS to engage in inter cooperation between "The Parties" in Promoting Library Activities.

PURSUANT to the prevailing laws and regulations, policies and procedures of India,  
 HAVE REACHED the following understanding:

#### DEFINITIONS

#### OBJECTIVE OF COOPERATION

- 1) To give e-library services to the regular students and teaching and non-teaching staff of their own institution as well as to the other institution under this agreement through a shared, collaborative database (named as WBCoLOR i.e., West Bengal College Libraries' Online Resources). Central library of each of the Member Institution will be the nodal point of this activity which aggregates available open learning resources and other e-resources available in the library on curriculum taught in Govt./Govt. aided colleges under different universities of West Bengal through the WBCoLOR database.
- 2) To encourage co-operation among college libraries of the member institutions in West Bengal in terms of collection and services and to encourage blended mode of library services.

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- 3) To combat the situation like Covid-19 pandemic in future and make the e-library services available to the members to support continuous teaching and learning.
- 4) To make a one stop solution for the e-resources on undergraduate curriculum taught in West Bengal.

### SCOPE OF ACTIVITY

Access to Library's digital Collections through WBCoLOR database, Library services (online/offline) Library Programmes, seminars, webinars, workshops, exchange of ideas of best practices in the library, add-on courses (online/offline/blended) mode etc.

### ACTIVITY AGREEMENT

1. Central Library of every participating institution will act as a nodal point of this activity and librarian/s of the member institution will act as coordinator/s and known as "admin".
2. The steering Committee shall be formed from the willing members of the institutions mentioned above and also other institutions which may be added later on. Lalbaba Collage is to be considered as leading institution who have right to add other institution in the MOU Agreement. The leading institution may be changed after one year.
3. Each of the member institution will take responsibility of a subject according to its own choice and need. Librarian/s of that member institution will be known as "Subject Admin". Multiple member institutions work on the same subject will be known as "Subject Admins Group" for the concerned subject and will be entrusted to upload the syllabus of the respective subject of all the mother universities of the member institutions to WBCoLOR database. Each member of "Subject Admins Group" will search open learning resources relevant to the different courses taught in the Undergraduate curricula of that concerned subject and upload to the WBCoLOR database following a common users guidelines of WBCoLOR from time to time.
4. Each of the member institution will share a link of WBCoLOR database within their library website/college website which can be accessed by the students and teachers of the member institutions. Access to the WBCoLOR will be subject to free registration and their will be log-in credential for each of the member users.
5. Copyleft digital materials will be created by the eligible institution/s and will be shared by all the member institutions to this MOU, to ensure optimum use of those digitized materials. The copyright of digitized resources created by the member institution will be the sole responsibility of the member institution. Either PDF of the digitized resources are to be uploaded in WBCoLOR database or the member institution will share a link of those resources to the WBCoLOR database. Member institution hereby agrees not to withdraw any PDF or Links from WBCoLOR database without the written communication to the Steering Committee.
6. Member institutions will upload the question papers of internal as well as the university examinations on the particular subject they opt for.

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7. Each of the member institution will try to provide the e-resources to the users of all member institutions as per requisition came on the particular subject through WBCoLOR database.
8. Users' Orientation Programme on WBCoLOR will be conducted time to time (both offline and online) to make the users aware of the online resources available through it.
9. Seminars, webinars, workshops, lectures will be organized between/among the central libraries of two or more member institutions as needed. The Parties agree to implement the above said programmes at any of the the college premises according to the need. The mode of programme will be online/offline/blended mode as per need and mutual understanding of the participating institutions.

### FINANCIAL ARRANGEMENT

Any cooperation under this MOU is subject to the availability of funding sources and approval of the relevant authorities. Annual maintenance cost of WBCoLOR database and domain renewal cost will be borne by the member institutions for each financial year (non-refundable). The lead institution is entrusted to do all the financial transaction on behalf of others subject to the consent of all the parties.

### RENEWAL, TERMINATION & AMENDMENT

1. This agreement will be renewed at an interval of three years.
2. No part of this WBCoLOR database and credentials can be shared or use with others outside the institutional members under this MOU.
3. WBCoLOR database is non-profitable and to be used for academic purpose only.
4. New Govt./Govt. aided institution (where undergraduate curricula of any universities in West Bengal are taught) can be included in this agreement any time during the year. In such case all parties hereby authorize the lead institution to sign MOU on behalf of all institutions and thus the new institution will be a party of this MOU.
5. If the Institutional Member does not create standard records, cooperate with other Institutional Members in exchanging information and does not contribute to the WBCoLOR database in terms of e-resources, the steering committee will have the right to terminate the contract with a month's notice to the Institutional Member.
6. This contract may also be terminated by the member institution only after six months from the date of agreement with a one month prior notice in writing to the steering committee. In such a case, the member Institution shall stop the use of the WBCoLOR databases with immediate effect.
7. This MOU may be amended or revised at any time by mutual written consent of the Parties and such amendment shall form an integral part of this MOU.

### SETTLEMENT OF DISPUTES

Any dispute concerning the interpretation and/or application of this MOU shall be settled amicably through consultations or negotiations between/ among the Parties.



(5)

IN WITNESS WHEREOF the undersignes have signed this MOU Done in duplicate in the following colleges at LALBABA COLLEGE on 10<sup>th</sup> July , 2023 in Thirteen (13 ) originals in English.

1.....*Dumod*.....

PRICIPAL/Authorised Signatory  
Principal  
Lalbaba ~~Calbaba~~ College  
117, G. T. Road, Belurmath  
Howrah - 711202

Witness:

.....*Chhatra Shar Das.*.....  
Coordinator.....  
Internal Quality Assurance Cell  
Lalbaba College

2.....*Bhambh*.....

PRICIPAL/Authorised Signatory  
Maharaja Srischandra College

Witness:

.....*Sujata Bhattacharya*.....  
Coordinator  
Internal Quality Assurance Cell  
Maharaja Sris Chandra College  
Kolkata

3.....*Kabita Nath*.....

PRICIPAL/Authorised Signatory  
Ramakrishna Sarada Mission Vivekananda Vidyabhavan

Witness:

.....*Paroma Sarkhel Dutta*.....

Head of the Dept. of ECONOMICS  
RKSM Vivekananda Vidyabhavan

4.....*Prashasti Bhattacharyya*.....

PRICIPAL/Authorised Signatory  
Sarsuna College

Witness: *Arindita Basu*

*Prashasti Bhattacharyya*  
Co-ordinator, IQAC  
SARSUNA COLLEGE

.....  
**Librarian**  
**SARSUNA COLLEGE**  
4/HB/A, Ho-Chi-Minh Sarani  
Kolkata-700 061

5.....*S. K. Chatterjee*.....

PRICIPAL/Authorised Signatory  
Savitri Girls' College  
Principal  
SAVITRI GIRLS' COLLEGE  
KOLKATA-7

Witness:

.....*Ajita*.....  
Coordinator, IQAC  
Savitri Girls' College  
Kolkata - 700007

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